

VAULT Gallery- Application pack

- **Application guidance:**

Proposals will be considered without restriction on visual media or artform practice.

A curatorial committee will select through artists'/curators' proposals to determine the works to be exhibited.

Preference *may* be shown towards proposals which:

- Reflect innovative and challenging attitudes to the arts.
- Work in response to the specific space*.
- Are proposed by artists/curators in the early stages of their career.

Proposals may be sent at any time during the year. However, bear in mind that schedules are often planned well in advance, so the earlier we receive your application the better.

- ***Gallery Details**

The gallery is situated in a disused vault, beneath a café/bar (building formerly owned by Lloyds bank), and consists of *two spaces*: *The Vault* (main space) and *The Safe* (alternative space).

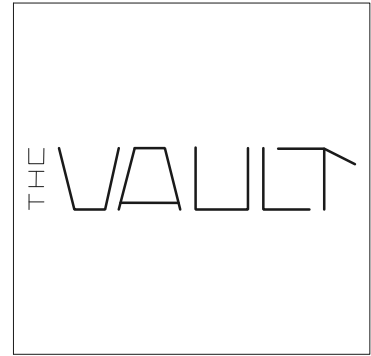
Proposals can be submitted for either, or both, spaces; and should be clearly marked as such.

- Main space – *The Vault*

The main gallery space is the disused vault, measuring 381(d) x 715(w) x 233(h)cm approximately. The main vault door is locked open at the entrance of the space, but a second 'barred prison door' secures the space. The audience will be able to see the work through this second door at any time when the café/bar is open but the gallery is not. This 'prison door' will be open when invigilation is taking place, allowing full access to the space (for opening hours, see below). This door opens *into* the space.

The walls are painted brick (white); and both ceiling and floor are painted concrete (white).

The ceilings are relatively low and access can only be achieved through narrow corridors. This should be taken into account when designing large installations.



Certain areas of the space need special consideration (i.e. where doors open). For a detail plan of the space, see the attached 'Gallery Plan'. Further images of the gallery can be found on the website (www.vaultgallery.org).

- Alternative space – *The Safe*

The Safe is a large 'Chubb' safe contained *within* the main *Vault* space and measures 52(d) x 52(w) x 86(h) cm approximately (internally). The space can be divided once by a shelf (at varying levels), but as-a-whole cannot be moved.

The Safe has no internal lighting, so please take this into consideration (or aim to provide lighting) when submitting a proposal. Please also consider if you would wish the door of the safe to be fully open during the exhibition. The contents of *The Safe* are not visible when the gallery is closed.

- Conference space

VAULT Gallery may also obtain the use of a further conference space free of charge for temporary performances or artists' talks. Proposals are welcomed for the use of this space, although please note that this space is unsuitable for a permanent exhibition as it is regularly used as a function room by the café/bar.

- Schedule

VAULT Gallery operates an exhibition schedule based upon a six-week-rotation (Three weeks for installation/de-installation and three weeks for exhibition). Therefore, each exhibition should be installed, opened, viewed and deconstructed within this timeframe.

Private views are scheduled for the first Thursday of each exhibition period- the day before the official exhibition opening

- Opening Hours

Typical opening hours are as follows but may be subject to change:

Friday: 1pm-6pm
Saturday: 1pm-6pm

Further viewing outside of these times may be arranged upon request.

When designing proposals, artists may like to be aware that the gallery receives a wide range of visitors originating from outside of an 'art background' as VAULT Gallery is situated beneath a city-centre café/bar.

- **How to apply**

To apply, please send the following:

- An artists/curators statement (max. single side A4)
- A current CV
- Proposal(s) for the space(s)/exhibition(s) (max. two sides A4)
- A maximum of 10 images/audio/video files relevant to the proposal or detailing relevant past work.

(Preferred image formats: .jpeg, .tiff)

(Preferred audio formats: .mp3, .wav)

(Preferred video formats: .avi, .mov, .wmv)

These documents can be sent via e-mail to: **submissions@vaultgallery.org** (10MB attachment limit)

Alternatively, post your application to:

VAULT Gallery
c/o Café/Bar Eleven
60-62 Church Street
Lancaster
Lancs.
LA1 1HL

If you have any questions or concerns, please contact us on info@vaultgallery.org or find us on facebook.

Thanks.

Important to note: the gallery requires that the artist must:

- Contribute £30 towards covering basic costs (payable in advance, shared in group shows).
- Donate the copyright of 2 to 4 images of their work (These images will be strictly used in correlation with the show and not for resale. These images will be used for promotion, side products (such as postcards and posters) and a show catalogue for sale in the gallery).
- Transport the work to and from the gallery (including insurance and packing).
- Provide frames/plinths if required.
- Organise specialist installations/materials if required (the gallery will assist wherever it can).

Further information concerning the involvement of the gallery will be described in the documentation sent to selected artists.

Thanks.

NOT TO SCALE

Gallery Plan (sizes are approximate)

